(date)

(organization)

(department)

Attn: (name)(title)

(address)

(phone)

(e-mail)

Re:

After reviewing the above referenced grant proposal, I am very happy to offer to support this effort. Specifically, I agree to serve as the (role) of the project (title) as part of my role at (organization and unit), in support of (opportunity). I expect to complete the project on or about (date).

I will be available over the course of the project timeline and would lead (insert project area).

I understand that for the purposes of this project, the role of subcontract is a service vendor role; it conveys no intellectual property rights to me or my organization and unit, and I will be offering to this project the benefit of my expertise only.

Notwithstanding the foregoing, I hereby offer the services $(cost) over (periods of time in years and months). My understanding is that the approximate dates of the period of performance in which I will participate on the project is expected to be (precise dates). I also realize that my participation and subsequent remuneration is contingent upon your proposal being funded by the grantor organization, (name). Upon award by the grantor organization, George Mason University will issue me a purchase order upon which I will base the invoice(s) for my services directed to the address above.

I am very confident in the need to develop (provide some project specifics) in the merits of the proposed research. I look forward to working with you on this vital project.

Sincerely,

(handwritten signature)

Name

Title

(address)

(phone)

(e-mail)